

INTERVARSITY

Updated: Feb. 23, 2026

Campus Associate (Part-time Term Contract)

InterVarsity inspires and equips emerging generations to **encounter** Jesus, **cultivate** Christ-centred lives, and **radiate** the transforming love of God in Canada and around the world. A Campus Associate does this primarily by supporting their community of college/university students, offering leadership and care to grow faith in Jesus. The Campus Associate role has been created for current students who have been involved in the leadership of their InterVarsity campus fellowship, allowing them to earn a part-time income while growing in their faith and leadership.

Term Contract: It is for 10 hours/week and goes from September 1, 2026, until April 30, 2027 [or the last day of Scripture Camp, whichever the hiring director decides].

Organization:

Reports to: Local Campus Ministry Director and/or local Campus Staff

Internal Relationships:

- ❑ Other staff members on local team (may include campus, high school, camp and/or workplace staff)
- ❑ Regional leadership team, National Resource Team, and National Leadership team as necessary

External Relationships:

- ❑ Prayer and financial support network
- ❑ Local Church
- ❑ Other local ministries and organizations

Personal Development/Discipleship:

- ❑ Be a growing and developing disciple of Jesus Christ.
- ❑ Grow in prayer and witness to the gospel of Jesus Christ.
- ❑ Commit to right and peaceable relationships with all peoples.
- ❑ Participate and join in local church community life.
- ❑ Develop skills related to job assignment, including attending relevant training as determined by the supervisor (training is 1 hour/week)
- ❑ Be a life-long learner that values the discipleship of mind, body, and spirit.

Key Responsibilities:

Establish programming:

- ❑ In partnership with student leaders, volunteers and/or local staff, discern programming with/for the campus group and set a schedule. Programs should foster growth for Christians and provide opportunities for non-Christians to be introduced to faith. All programs should advance at least one of the Five Aims.

INTERVARSITY

Updated: Feb. 23, 2026

- ❑ Independently lead or co-lead regular programming, the extent of which will be determined along with your supervisor (approximately 2-3 hours/week). Examples of programs include social events, evangelistic events (e.g. Alpha), prayer meetings, worship and teaching nights, small group Bible studies, faith exploration groups, and one-on-one mentoring.
- ❑ Attend and give leadership, as necessary, to student leadership team meetings. (approximately 2 hours/week)

Provide leadership and care within the student community:

- ❑ Form trusting relationships with Christian and non-Christian students.
- ❑ Foster a culture of hospitality and belonging within the fellowship.
- ❑ Welcome new students, helping them get connected with the fellowship.
- ❑ Disciple and encourage students to grow in their faith.

Support and participate in regional ministry:

- ❑ Attend regular campus staff team meetings (approximately 2 hours/month)
- ❑ Attend, and invite students to attend, regional events (e.g. retreats, Scripture Camp)
- ❑ Meet at least twice a month with supervising/supporting staff (2 hours/month)
- ❑ Participate in regional fundraising initiatives, as directed by your supervisor

Administration, Finance & Public Relations:

- ❑ Raise funds to meet the campus associate budget
- ❑ Manage expenses/income according to approved budget
- ❑ May include planning and leading campus-specific fundraising initiatives
- ❑ Ensure the fellowship is in good standing with the student union
- ❑ Know, support, and adhere to InterVarsity's processes, policies, and procedures

Key Outcomes:

- ❑ A healthy fellowship that is reaching and incorporating new students, developing student leadership, and serving their campus
- ❑ Building a witnessing community that is advancing the Gospel of Jesus, shaped by Scripture
- ❑ Students are growing as disciples of Jesus
- ❑ Graduating students are set up to transition well
- ❑ Personal growth as a disciple of Christ and in ministry leadership competencies

Qualifications:

- ❑ Personal relationship with Jesus Christ with clear evidence of growth as a disciple
- ❑ Biblical, theological, and spiritual acuity and maturity
- ❑ Demonstrates initiative and openness to grow
- ❑ Evidence of ability to work collaboratively with various leaders, leadership styles, and personalities

INTERVARSITY

Updated: Feb. 23, 2026

- Strong people skills, including competent oral and written communication skills
- Evidence of team-building, problem-solving, conflict management, and leadership skills informed by biblical values
- Experience interacting effectively with people in cross-cultural settings
- Experience in fundraising and building relationships with ministry partners
- Affirms and signs InterVarsity's Statement of Agreement
- Currently enrolled at the college/university where the fellowship is based
- Has been part of their campus fellowship's leadership team within the past 2 years
- Eligible to work in Canada for the duration of the position
- Clear Criminal Record Check

Salary: minimum wage in applicable province.

Employee's Name: _____
(Please print)

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____