

**Position Title:** Head Cook

**Terms:** Full-time Contract (12 months)

**Compensation:** \$2,876 per month

**Deadline:** Open until filled

**Location:** Arden, Ontario

### **Circle Square Ranch Big Clear Lake Ministry Opportunity**

Circle Square Ranch-Big Clear Lake, in Arden Ontario, is seeking applications for the position of Head Cook. **This is a contract full-time position for the period from August 1<sup>st</sup>, 2022 to July 31<sup>st</sup>, 2023.**

The Head Cook will plan menus, place food orders, and lead a team of young people in preparing meals for groups. Groups vary in size from 20-100 people. Hours may be irregular at times but will average 40 hrs per week. Weekend work is required. During the fall and winter, cooking duties may only be required 2-3 days per week; in these months other duties will be assigned. Like all staff, the head cook will participate in the spiritual life of the camp through participation in staff devotions and summer campfires, and may be asked to jump in to help with other planning or administrative tasks from time to time. The head cook will be required to raise some funds for this position.

Circle Square Ranch is a Christian camp, affiliated with Inter-Varsity Christian Fellowship of Canada. InterVarsity works children, youth, and young people, helping them to discover Jesus and grow in faith. Circle Square Ranch runs overnight camps for children in the summer months. In the spring, the Ranch hosts retreats church retreats, school groups, and other groups of Christian families and young adults.

#### **Key Outcomes:**

- High quality meals are prepared and served in a timely and cost-effective manner.
- Youth and young adults who are serving in the kitchen experience a positive, kind work environment.

#### **Qualifications:**

- Cooking and menu planning experience. (This can be in a household context. Professional chef experience is not required).
- Ability and experience in leading a group of people in completing a task.
- Ability to manage a budget.
- Ability to work with youth and young adults.
- Ontario Food Handler certification is required before start date.
- Ability to lift 20 kg

#### **Application Process:**

Interested applicants are invited to email a resume and cover letter to [ajohnston@ivcf.ca](mailto:ajohnston@ivcf.ca) .

Employment is conditional upon a clear police reference check. The successful candidate must be able to submit to InterVarsity's Code of Conduct and Statement of Faith. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest; however only those candidates selected to move forward in the recruitment process will be contacted.