



## Circle Square Ranch Spruce Woods Operations Manager

**Position Title:** Ranch Summer Director, Circle Square Ranch Spruce Woods

**Terms:** Full-Time Regular

**Deadline:** Open until filled

**Location:** Austin, Manitoba

InterVarsity staff walk alongside and support young people from childhood through to young adulthood. We do this in a variety of ways: by welcoming them to spend significant time at our camps and by helping them establish communities of faith with their high school, college, universities and workplace peers. We are especially interested in helping young people navigate significant transitions in life: from high school to college and university, and from there into workplaces. Camp is a big part of all of this.

### **The role of Ranch Operations Manager has three primary focuses:**

- To lead the team of staff entrusted with the stewardship of Circle Square Ranch Spruce Woods physical site and the care of all the campers and retreat guests while on site. This would include spring/summer staff, local volunteers and potential year-round staff.
- To contribute to a growing ministry at the Ranch by developing operations' system to help the ministry to thrive most effectively for the long-term. Systems include: water, power, septic, fire, heating, kitchen, shop, vehicles, horsemanship, and land use.
- To steward and develop networks with ministry partners, volunteers, donors and churches along with key relationships including: Manitoba Hydro, Water Officer, Health Inspector, and local trades people (plumbers, electricians, and mechanics as needed).

The Ranch is ideally situated as a centre from which our mission to children, youth and young adults grows and develops.

### **The Ranch**

In operation for the past 34 years, the Ranch is a 480-acre year-round property south of Austin, Manitoba with horses, pool, adventure area and facilities that can host up hundreds of summer campers and retreat groups. A full-time team helps to steward the ranch, with an expanded seasonal staff and volunteers team joining them for summer camp.

### **Qualities**

- A commitment to being a growing disciple of Jesus Christ and to a local church
- A sense of calling from God to invest your life in helping young people discover Jesus.
- A commitment to leading collaboratively, with a servant heart and care for systems

- A love for people, an ability to train and coach with a concern for their flourishing
- An ability to lead teams in visioning and developing strategies for ministry
- A commitment to building a team of full-time staff, volunteers and ministry partners
- An understanding that the work we do is only possible as God leads and resources us
- An ability to steward and manage financial resources (maintenance and vehicle budgets)
- An ability to network in ways that lead to partnership development in the areas of prayer, financial giving and volunteering
- An ability to recruit, train, develop and support staff
- The capacity to take responsibility for and ensure the whole team is giving priority to:
  - Care and safety of children and youth in our care
  - Care for all guests to the Ranch
  - The 480-acre site and facilities
  - The horse herd
  - The development of operations systems that are innovative, engaging and effective

#### **You value**

- Your own growth as a disciple of Jesus Christ
- Creativity and innovation
- Fun
- Working together as a community
- Alignment with InterVarsity's Statement of Belief, Code of Conduct and Missional goals

InterVarsity carries out its mission through nine camps and more than 60 communities of faith in high schools, colleges, universities and workplaces across Canada and is a part of the wider IFES movement (International Fellowship of Evangelical Students) serving in over 150 countries around the world.

Interested applicants are invited to email a resume and cover letter to Dan Ingram: [dingram@csranch.ca](mailto:dingram@csranch.ca)

Employment is conditional upon a clear police reference check. The successful candidate must be able to submit to InterVarsity's Code of Conduct and Statement of Faith.

We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest; however only those candidates selected to move forward in the recruitment process will be contacted.