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**Position title: Web Developer**

**Position Type**: Full Time

**Location**: West Toronto (M9W 6H3)

**Start Date**: Immediate

**Purpose:** To manage the content and design of all InterVarsity’s websites so they effectively resource the mission and advance its purpose: the transformation of youth, students and graduates, in all their ethnic diversity, into fully committed followers of Jesus Christ.

Reporting to the Communications and Marketing Manager, this role will be a part of the Communications, Marketing and Arts team. The Web Developer will create and update innovative and compelling web content to advance the mission of InterVarsity and effectively share the story of what God is doing in and through our ministry.

**Responsibilities**:

**Key Roles**

* Effectively manage all content updates on all InterVarsity’s websites
* Build new sites and update current sites to maintain cutting edge performance for InterVarsity’s web presence
* Stay current on market research/ online marketing best practice (including search engine optimization) for a thorough understanding of the market and website usability
* Ensure goals of all websites are met

**Professional Leadership**

* Manage all websites to ensure content is up-to-date
* Update all content in a timely manner, occasionally creating new design elements under the guidance of InterVarsity’s Graphic Designer
* Oversee content changes made by other staff to ensure process requirements and website goals are met
* Actively participate on the Communications, Marketing and Arts team
  + Developing messaging and resources that equip and advance InterVarsity’s purpose and mission
  + Participating in ongoing team scripture study and prayer times
  + Resolving conflicts as they arise
  + Communicating consistently and thoughtfully regarding project status and deadlines
  + Serving at conferences as needed
* Adhere to national policies, procedures, and reporting requirements
* Raise personal funding goal towards NSC budget as agreed upon with supervisor.
* Develop and maintain relationships with ministry partners

**Personal Development**

* Be a growing and developing disciple of Jesus Christ
* Develop areas of expertise related to job assignment
* Grow in prayer and witness of the gospel of Jesus Christ
* Commit to right and peaceable relationships with all people
* Participate and join in local church community life
* Be a life-long learner that values the discipleship of mind, body, and spirit

**Qualifications**:

* Academic degree or 3 years experience in web development or related field.
* Proficient in Wordpress.org web platform, HTML, CSS and Java Script
* Proficient in Adobe Photoshop and Illustrator
* Creative and imaginative life-long learner
* Excellent time management skills with ability to flex to a dynamic, changing environment
* Excellent design skills
* Excellent verbal and written communication skills
* Personal relationship with Jesus Christ with clear evidence of growth as a disciple
* Committed to professional and character development
* Understanding of InterVarsity’s purpose and mission with a strong desire to advance our goals.
* Spiritual acuity and maturity
* Willingness to raise funds to support the mission
* Annually affirm and sign InterVarsity’s Core Commitment Agreements and provide required police reference check

Interested applicants are invited to email a resume and cover letter to Human Resources at [humanresources@ivcf.ca](mailto:humanresources@ivcf.ca).

Employment is conditional upon a clear police reference check. The successful candidate must be able to submit to InterVarsity’s Code of Conduct and Statement of Faith Agreement. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants but only those candidates to be interviewed will be contacted.